

Palmyra Planning Board Meeting Minutes

Date: 9/9/2025

I. Call to order and flag salute - *The meeting was called to order by the Chair at 6:00 p.m.—flag salute*

II. Roll call

Planning Board Members present: Chair David Leavitt, Vice Chair Corey Dow, Katie Burrill, Gail Jones, William MacLaren, Alternates Michael LePage and William Freudenberger

Select Board Members: Herb Bates

Others present: Pat White, Kirtas Jandreau, Lori Merrow, Scott King, Peter Pinkerton, Michael Hands

III. Correspondence

- a) Kirtas Jandreau asked the board if the fee could be waived for his upcoming submission for used vehicle sales at Pats Whites location with repairs to be made at existing repair facility not located in Palmyra. The board declined to reduce or waive the fee

IV. Process Land Use Permit Application

Sign Application for Hometown Health, represented by Peter Pinkerton from Harriman Associates

- Shared handout with sign locations and details
- Wall sign to be 200 square feet
- Road sign to be 96 square feet
- Road sign will be illuminated. Sign will be a phasing sign. Message shall not change more often than 20 minute intervals. Both are compliant with the ordinance
- Gail made a motion that the application is complete and compliant. Dave seconded the motion. All in favor
- Please email copy of signed permit to Peter Pinkerton from Harriman Associates (email address written on signed application)

V. Announcements

- a) Corey will not be at the 9/23 meeting

VI. Reports

- a) Secretary's Report (8/26) – Please add Bill MacLaren to attendees list and present at 9/23 meeting
- b) CEO Report – *report given*
- c) Select Board Meeting Minutes – *submitted.*
- d) *Solar field water tests due this fall*
 - *Decommissioning estimate due at the end of the year*
 - *Trees and privacy screening are still not repaired or replaced*

VII. Old Business

- a) Zoning Ordinance revisions review
 - Mike, Katie and Bill M presented suggested revisions to the Zoning ordinance. They will continue comparing and consolidating them into a document for review and discussion
 - Bill M will work on zoning ordinance, Katie will handle subdivision
 - Goal is to have the changes ready to present to the select board prior to March Town Meeting

b) Planning Board to do list (attached) – *Dave reviewed.*

- *Please Add item F Gail will handle Jandreau's next submission*
- *Ell Hill Auto repair to be removed from agenda*

VIII. New Business – *none*

IX. Adjournment – *Gail made motion to adjourn, Bill M Second, no discussion. All in Favor*

Respectfully Submitted

Corey Dow

NEXT MEETING – 9/23/2025